



## APPLEGROVE COMMUNITY COMPLEX

60 Woodfield Road, Toronto, Ontario M4L 2W6

416-461-8143 | [www.applegrovecc.ca](http://www.applegrovecc.ca)

### **PART-TIME JOB OPPORTUNITY – Part-time Youth Worker Youth Leadership Program**

**To plan, coordinate, implement and evaluate a youth leadership program  
for participants aged 12 to 16 years.**

#### **Qualifications:**

- At least 16 years old and have experience working directly with children aged 12-16 years
- Some post-secondary education in community services, social sciences or related field, or substantial experience working in programs for youth
- Experience with program planning, implementation and evaluation; supervising junior staff; conflict management; engaging with a multicultural community with a variety of socio-economic levels
- Assets include:
  - Current First Aid and CPR certification
  - Knowledge of Microsoft Office
  - Knowledge of the Queen & Greenwood community
  - Experience with Applegrove programs

#### **Duties and Responsibilities:**

- Plan, implement, supervise, participate in and evaluate appropriate weekly program activities for youth
- Involve participants as possible in tasks, decision-making and program planning and evaluating
- Facilitate informal workshops
- Coordinate, support and provide input into evaluation of volunteers
- Maintain program attendance records and paperwork
- Organize and help to purchase materials and supplies
- Ensure that participant behaviour issues are dealt with sensitively and effectively, and that the behaviour management methods used are appropriate according to agency policies and guidelines
- Provide updates and regular communication with Child and Youth Coordinator

#### **Salary and Hours:**

Thursdays, 6:30 – 8:30 pm, November 24, 2022 to June 1, 2023  
\$22.34 (AOCC wage grade 6, step 1)

#### **Other Information:**

- A satisfactory police records check will be required as a condition of employment.
- Mandatory full vaccination for COVID required as a condition of employment

**Application Deadline: Tuesday, November 22, 2022**

**Submit resumes to:**

May Seto, Program Director - [mseto@applegrovecc.ca](mailto:mseto@applegrovecc.ca) (put Part-time Youth Worker in subject line)

**Only those selected for an interview will be contacted.**

*Applegrove is an equal opportunity employer and encourages applications from diverse candidates.*

*In accordance with Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act, 2005, and the City of Toronto's Accommodation Policy, accommodation will be provided in all parts of the hiring process. Applicants are asked to make their needs known in advance.*

**Charitable Number: 10671 8943 RR0001**