



## APPLEGROVE COMMUNITY COMPLEX

60 Woodfield Road, Toronto, Ontario M4L 2W6

416-461-8143 | [www.applegrovecc.ca](http://www.applegrovecc.ca)

### **PART-TIME CASUAL/RELIEF - Youth Program Worker**

**To plan, coordinate, implement and evaluate a youth program  
for participants aged 12 to 16 years.**

#### **Qualifications:**

- At least 16 years old and have experience working directly with children aged 12-16 years
- Some post-secondary education in community services, social sciences or related field, or substantial experience working in programs for youth
- Experience with program planning, implementation and evaluation; supervising junior staff; conflict management; engaging with a multicultural community with a variety of socio-economic levels
- Assets include:
  - Current First Aid and CPR certification
  - Knowledge of Microsoft Office
  - Knowledge of the Queen & Greenwood community
  - Experience with Applegrove programs

#### **Duties and Responsibilities:**

- Plan, implement, supervise, participate in and evaluate appropriate daily activities for youth.
- Coordinate, support and provide input into evaluation of volunteers
- Maintain program attendance records and paperwork
- Ensure that participant behaviour issues are dealt with sensitively and effectively, and that the behaviour management methods used are appropriate according to agency policies and guidelines
- Provide updates and regular communication with Child and Youth Coordinator

#### **Salary and Hours:**

Immediately to May 30, 2023; Tuesdays and Thursdays, 6:30 – 8:30 pm

\$22.67 (AOCC wage grade 6, step 1)

Shifts are available from 6:30 – 8:30 or 6:15 – 8:45 p.m., on Tuesday and Thursdays

#### **Other Information:**

- A satisfactory police records check will be required as a condition of employment.

#### **Application Deadline: Ongoing**

#### **Submit resumes to:**

May Seto, Program Director - [mseto@applegrovecc.ca](mailto:mseto@applegrovecc.ca)  
(put Casual Relief Youth Worker in subject line)

**Only those selected for an interview will be contacted.**

*Applegrove is an equal opportunity employer and encourages applications from diverse candidates.*

*In accordance with Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act, 2005, and the City of Toronto's Accommodation Policy, accommodation will be provided in all parts of the hiring process. Applicants are asked to make their needs known in advance.*

**Charitable Number: 10671 8943 RR0001**