



APPLEGROVE COMMUNITY COMPLEX

60 Woodfield Road, Toronto, Ontario M4L 2W6

416-461-8143 www.applegrovecc.ca

JOB POSTING

Part Time Peer Program Support Worker (Special Project Worker)

To assist program staff with implementation of planned activities for community programs offered by Applegrove Community Complex. This position will provide exposure and experience in the community, working with the Youth Leadership Program.

Qualifications:

- Must be between the ages of 13 and 18 years old
- Some experience volunteering or working with individuals and groups in the community
- Willingness to be flexible and take on a variety of assigned tasks
- Ability to work as part of a team
- Some familiarity with online videoconferencing systems such as WebEx and Zoom
- Assets include:
 - Knowledge of the Queen and Greenwood community
 - Some experience working with children, families, or seniors
 - Current First-Aid Certification

Duties and Responsibilities:

- Assist staff with implementation of planned activities, promotion of programs and events, and set-up and clean up for program and community activities, and prepare snack.
- Support program and agency administration and record-keeping as needed
- Provide leadership to peers in the Youth Leadership Program

Terms of Employment

Hours per Week: Up to 3.5 hours per week

Hours of Work: Thursday evenings, starting as soon as possible to June 1, 2023

Hours and schedule flexible and will be determined with the successful candidate

Hourly Rate: \$15.50

Reports To: Program Director

Other Requirements:

Applegrove is a City of Toronto agency. All City employees are required to be fully vaccinated against COVID-19 as per the City's Mandatory Vaccination Policy.

Application Deadline: November 10, 2022

Email Resumes to: mseto@applegrovecc.ca (put Peer Program Support Worker in subject line)

Only candidates selected for an interview will be contacted.

Applegrove is an equal opportunity employer and encourages applications from diverse candidates. In accordance with Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act, 2005, and the City of Toronto's Accommodation Policy, accommodation will be provided in all parts of the hiring process. Applicants are asked to make their needs known in advance.

Charitable Number: 10671 8943 RR0001