



## APPLEGROVE COMMUNITY COMPLEX

60 Woodfield Road, Toronto, Ontario M4L 2W6

416-461-8143 [www.applegrovecc.ca](http://www.applegrovecc.ca)

# Casual Relief Program Worker

## Primary Responsibility

Working with a team, to plan, implement and coordinate programming for participants in a diverse and inclusive setting, to ensure a safe, clean, supportive and enriching environment for participants in our Seniors, EarlyON or Prenatal programs.

## Accountability

- Program Workers are accountable to and take direction from the Program Director.
- Program Workers work collectively in running the program they are working in.

## Education, Training and Experience

- Extensive knowledge of child development and family dynamics, adults and seniors, and/or prenatal and post-natal clients.
- A minimum of 6 months experience working directly with children up to age 6, seniors and/or pre-natal and post-natal clients.
- Equivalent volunteer and in-home experience considered.
- Computer literacy required - basic Microsoft Office, ability to use the Internet, social media and virtual conferencing programs e.g. Zoom.
- Assets include:
  - Experience with volunteers
  - Experience in a multi-cultural community with a variety of socio-economic levels.

## Skills

- Excellent communication skills.
- Must be an organized, flexible, warm and creative team member.

## Terms of Employment

Hours: Hours will be based on needs of the program, Monday to Friday during the day. Some weekends may be required.

Union Status: Union Position - CUPE Local 2998

Starting Hourly Rate: \$23.59 (AOCC wage grade 7, step 1)

## Other Requirements:

- Applegrove is a City of Toronto agency. City employees are required to be fully vaccinated against COVID-19 as per the City's Mandatory Vaccination Policy.
- Vulnerable Sector Screening (cost to be covered by Applegrove).

## **Application Deadline: Ongoing**

Submit application to: [mseto@applegrovecc.ca](mailto:mseto@applegrovecc.ca)  
with Casual/Relief Program Worker in subject line

*Applegrove is an equal opportunity employer and encourages applications from diverse candidates. In accordance with Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act, 2005, and the City of Toronto's Accommodation Policy, accommodation will be provided in all parts of the hiring process. Applicants are asked to make their needs known in advance.*