



APPLEGROVE COMMUNITY COMPLEX

60 Woodfield Road, Toronto, Ontario M4L 2W6

416-461-8143 | www.applegrovecc.ca

Applegrove Afterschool Program

JOB OPPORTUNITY *PART-TIME AFTERSCHOOL COUNSELLORS NEEDED*

To plan, implement and supervise small group activities, special events and field trips for children aged 6-12 years at Applegrove Community Complex.

Qualifications:

- At least 16 years old and have experience working directly with children aged 6-12 years
- Able to plan, implement and supervise activities such as cooking, crafts, co-operative games and drama activities designed to meet the skills and behavioural needs of the participants.
- Assets include: Current First-Aid and CPR Certification.
Knowledge of Microsoft Office.
Knowledge of the Queen and Greenwood community
Experience with Applegrove programs.

Duties and Responsibilities:

- Plan, implement, supervise and participate in daily Afterschool Program activities
- Support Afterschool Program planning and evaluation
- Support communication with parents and caregivers about information and feedback regarding their child
- Address participant behaviour issues sensitively and effectively, and in accordance with agency policies and guidelines
- Regular communication with Afterschool Program Leads and Child & Youth Coordinator

Salary and Hours:

- September 6, 2022 to June 30, 2023;
- \$15.82 per hour (AOCC Wage Grade 1, step 1)
- Various shifts are available from 2:45 - 6:00 p.m., from Mondays to Fridays

Other Information:

- A satisfactory police records check will be required as a condition of employment.
- Mandatory full vaccination for COVID required as a condition of employment
- Training will be scheduled for Tuesday, September 6

Application Deadline: Tuesday, August 16, 2022

Submit resumes to:

May Seto, Program Director mseto@applegrovecc.ca
(put Afterschool Counsellor in subject line)

Only those selected for an interview will be contacted.

Charitable Number: 10671 8943 RR0001

Applegrove is an equal opportunity employer and encourages applications from diverse candidates.

In accordance with Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act, 2005, and the City of Toronto's Accommodation Policy, accommodation will be provided in all parts of the hiring process. Applicants are asked to make their needs known in advance.